



# Foothill College Inter Club Council

## Agenda

Date/Time: Tuesday, 2 pm, 2/5/19

Location: Toyon Room

**1. Roll Call and Establishing Quorum**

**1.1.** Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.

**2. Approval of Minutes**

**2.1.** Approval of previous meeting's minutes (1/29/19)

**3. Open Forum (3 minutes per announcement)**

**3.1.** Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.

**4. ASFC and Inter Club Council Executive Report (5 minutes)**

*Given by ICC Executive or Advisor*

**4.1** Report

**5. ICC Finance Director (5 minutes) — Sean Lim      [asfc.seanl@gmail.com](mailto:asfc.seanl@gmail.com)**

**5.1** Report

**6. ICC Outreach Director (5 minutes) — Mohammed Saeed**

[asfc.mohammeds@gmail.com](mailto:asfc.mohammeds@gmail.com)

**6.1** Constitution

**7. Activation/Reactivation Forms (Action)**

**7.1.** Clubs may request to become activated/reactivated within the first **5 weeks** of the quarter

**8. Activity Petitions (Action)**

**8.1.** To hold an event, clubs must submit an activity petition **1- 4 weeks** before the date of the event. Activity Petition forms can be found in the ICC handbook or online.

**9. Fund Requests (Action)**



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- 9.1.** Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.
- 9.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

*Email: [tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)*

*Phone: (650) 949-7280*

*Office: Campus Center, Room 2005*

**10. Club Reports / Open Discussion Forum (1 minute per report)**

- 10.1.** All ICC members reporting on agenda items or club-related business can report during this time.

**11. Advisor Report (5 minutes)**

- 11.1.** ASFC advisor present will give updates on district related information and ICC reminders.

**12. Announcements (3 minutes per announcement)**

- 12.1.** This section of the agenda is reserved for announcements. At the chair's discretion, comments may be limited to 3 minutes per speaker.

**13. Adjournment**

- 13.1.** Meeting will be adjourned by chair

Prepared By,

*Xinyi (Sissi) Hu*

**ASFC Vice President of Inter Club Council**

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